Lake County, Michigan

Audited Financial Statements

March 31, 2008

Jay Thiebaut, P.C. Certified Public Accountant Cadillac, Michigan Michigan Department of Treasury 496 (Rev.06/08)

Auditing Procedures Report

Instructions and MuniCodes

*=Required Fields

Reset Form

Unit Name EDEN TOWNSHIP County LAKE Type TOWNSHIP MuniCode

Opinion Date-Use Calendar Sep 25, 2008 Audit Submitted-Use Calendar' Oct 29, 2008 Fiscal Year End Month 03 Fiscal Year 2008

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No."

×	1. Are all required component units/funds/agencies of the local unit inclured reporting entity notes to the financial statements?	ided in the financial statements and/or disclosed in the
×	$\overline{\mathbb{R}}$ 2. Does the local unit have a positive fund balance in all of its unreserved fu	und balances/unrestricted net assets?
×	$\overline{\mathbf{x}}$ 3. Were the local unit's actual expenditures within the amounts authorized	in the budget?
×	☑ 4. Is this unit in compliance with the Uniform Chart of Accounts issued by t	he Department of Treasury?
×	5. Did the local unit adopt a budget for all required funds?	
ĺΧ	[X] 6. Was a public hearing on the budget held in accordance with State statut	:e?
×	7. Is the local unit in compliance with the Revised Municipal Finance Act, ar Act, and other guidance as issued by the Local Audit and Finance Divisi	order issued under the Emergency Municipal Loan ion?
×	8. Has the local unit distributed tax revenues, that were collected for another property tax act?	er taxing unit, timely as required by the general
×	9. Do all deposits/investments comply with statutory requirements includ	ing the adoption of an investment policy?
×	10. Is the local unit free of illegal or unauthorized expenditures that came to Local Units of Government in Michigan, as revised (see Appendix H of Bu	
×	11. Is the unit free of any indications of fraud or illegal acts that came to you been previously communicated to the Local Audit and Finance Division? report under separate cover.)	
ſΣ	212. Is the local unit free of repeated reported deficiencies from previous years.	ars?
×		is it? NA
ĪX	15. Has the local unit complied with GASB 34 and other generally accepted	accounting principles (GAAP)?
×		s required by charter or statute?
×	717. To your knowledge, were the bank reconciliations that were reviewed pe	erformed timely?
×	☐ 19. If so, was it attach	ned to the audit report?
	General Fund Revenue: ? \$ 92,869.00 General Fund	d Balance: 7 \$ 128,897.00

General Fund Revenue: ? \$ 92,869.00	General Fund Balance: ? \$ 128,8
General Fund Expenditure: ? \$ 125,920.00	Governmental Activities Long-Term Debt (see
Major Fund Deficit Amount: \$ 0.00	instructions):

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (reported deviations).

CPA (First Name) JAY	Last THIEBAUT Name	THIEBAUT Ten Digit License Number* 1101008987		
CPA Street Address 222 HOWARD ST	City* CADILLAC	State ⁻ MI	Zip 49601 Code	Telephone`+1 (231) 775-0174
CPA Firm Name' JAY THIEBAUT PC CPA	Unit's Street Address 5837 W 10 1/2 F	ROAD	Unit's City ^s IRONS	Unit's 49644

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Eden Township Lake County, Michigan Board Members March 31, 2008

Supervisor Gary Oetman

Clerk Barbara Charnes

Evelyn Feldt Treasurer

Trustee William Miller

Trustee Matt Riggs

Jay Thiebaut, P.C.

Certified Public Accountant P.O. Box 807 Cadillac, Michigan 49601 Telephone 231-775-0174

INDEPENDENT AUDITOR'S REPORT

To the Township Board Eden Township Lake County, Michigan

I have audited the accompanying financial statements of the governmental activities and each major fund of Eden Township as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Eden Township, as of March 31, 2008 and the respective changes in financial position and cash flows, where applicable, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information identified in the table of contents is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United State of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Township has not presented the Management's Discussion and Analysis information that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Jay Thiebaut P.C.

Certified Public Accountant

September 25, 2008

Basic Financial Statements

Statement of Net Assets March 31, 2008

	Govermental Activities
Assets	\$ 81,357
Cash and cash equivalents Receivables	48,972
Capital assets, net	81,141
Capital assets, fiet	<u> </u>
Total assets	<u>\$ 211,470</u>
Liabilities	
Accounts payable	<u>\$ 1,432</u>
Net assets	
Investment in capital assets, net of related debt	81,141
Restricted for telecommunications right of way	1,527
Unrestricted	127,370
Total net assets	210,038
Total liabilities and net assets	<u>\$ 211,470</u>

Statement of Activities Year Ended March 31, 2008

Functions/Programs	Expense		Re Cha	ogram venues arges for ervices	Re ^r Cl	(Expense) venue and nanges in et Assets
Governmental activities						
General government	\$ 77,	911	\$	1,600	\$	76,311
Public safety	34,	953		-		34,953
Parks and recreation		124				124
Total governmental activities	<u>\$ 112,</u>	988	\$	1,600		111,388
General revenues						
Taxes						95,382
State sources						25,938
Interest						1,487
Other						2,123
Total general revenues					_	124,930
Changes in net assets						13,542
Net assets-beginning of year						196,496
Net assets-end of year					\$	210,038

Balance Sheet Governmental Funds March 31, 2008

	General
Assets	
Cash	\$ 81,357
Due from other funds	48,972
Total assets	<u>\$130,329</u>
Liabilities	
Accounts payable	\$ 1,432
Fund balances	
Reserved	
Telecommunications right of way	1,527
Unreserved and undesignated	127,370
Total fund balance	128,897
Total liabilities	
and fund balances	\$ 130,329

Reconciliation of the Balance Sheet of Governmental Funds to Net Assets of Governmental Activities March 31, 2008

Total fund balances for governmental funds

\$ 128,897

Total net assets for governmental activities in the statement of net assets is different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds

81,141

Net assets of governmental funds

\$ 210,038

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds Year Ended March 31, 2008

				Special Revenue Fund		
	,	Conoral		□ iao	0.0	Total
Revenues	_	General	_	Fire	<u>G0</u>	vernmental
Taxes	\$	61 701	Φ.	22 664	•	05 292
State sources	Ф	61,721	\$	33,661	\$	95,382
		25,938		-		25,938
Charges for services Interest		1,600		-		1,600
Other		1,487		-		1,487
	_	2,123	_		_	2,123
Total revenues	_	92,869	_	33,661	_	126,530
Expenditures						
General government						
Township board		15,978		_		15,978
Supervisor		7,536		_		7,536
Assessor		5,897				5,897
Clerk		9,366		_		9,366
Board of review		964		_		964
Treasurer		15,787		-		15,787
Elections		633		-		633
Buildings and grounds		62,619		-		62,619
Cemetery		5,724		-		5,724
Public safety				33,661		33,661
Public works		1,292		_		1,292
Parks and recreation		124		-		124
Total expenditures		125,920	_	33,661		159,581
Excess of revenues over						
(under) expenditures		(33,051)		_		(33,051)
(under) experialtares		(55,051)		-		(33,031)
Fund balance-beginning of year		161,948				161,948
Fund balance-end of year	\$	128,897	\$		\$	128,897

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended March 31, 2008

Net changes in fund balances-total governmental funds

\$ (33,051)

Total change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay
Depreciation expense

50,622 (4,029)

\$ 13,542

Changes in net assets of governmental activities

Fiduciary Funds Statement of Net Assets March 31, 2008

		Agency Funds
Assets		
Cash and cash equivalents	\$	55,240
Liabilities		
Due to other funds	\$	48,972
Due to other units of government	_	6,268
Total liabilities	\$	55,240

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Eden Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental entities. The following is a summary of the significant policies used by the Township:

Reporting Entity

Eden Township ("the Township") is a municipal entity governed by an elected Board. The Township, for financial purposes, includes all of the funds relevant to the operations of Eden Township. The financial statements herein do not include agencies which have been formed under applicable State laws or separate and distinct units of government apart from Eden Township.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds (when applicable) even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing related of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available of they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as well expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Township reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Fund accounts for revenue and expenditures for fire protection services provided by the township.

The Township also has a fiduciary fund. The Current Tax Collection Fund accounts for property taxes and other deposits collected on behalf of other units and individuals. Fiduciary funds are custodial in nature and are not included in the government-wide financial statements.

Private-sector standards of accounting issued prior to December 1, 1989 are generally followed in the government-wide financial statements to the extent that those standards do not conflict with the standards of the Government Accounting Standards Board.

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this rule are charges between the government's tax collection function and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues for the functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenue includes all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted assets first, then unrestricted resources as they are needed.

Assets, liabilities, and net assets or equity

Deposits and investments – Cash and cash equivalents are considered to be cash on hand, demand deposits, short-term investments with a maturity of three months or less when acquired. Deposits are recorded at cost.

Receivables and payables – In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and any business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of allowance for uncollectible amounts. Property taxes are levied on December 1 on property values assessed as of December 31 of the prior year. Taxes are due on or before March 1, after which the taxes are considered delinquent and penalties and interest may be charged. All delinquent real property taxes are purchased by the county tax revolving fund so the Township collects 100% of the real property tax levy. Delinquent personal property tax is not material is recorded as collected.

Capital assets – Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated cost, if purchased or constructed. The reported value does not include normal maintenance and repairs that do not increase the capacity of or extend

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

the useful life of the asset. In the case of donated assets, the government values the assets at estimated fair value of the assets as of the date of the donation.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings 40 years Equipment 5 to 10 years

Fund equity – In the fund financial statements, governmental funds report reservations of fund balance (when applicable) for amounts that are not available for appropriation or are legally restricted by outside parties for use for specific purposes. Designations of fund balance represent management plans that are subject to change.

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts and disclosure of contingent assets and liabilities at the date of the reporting period. Actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary information

The Township follows these budgeting procedures that are in accordance with Michigan Statutes. Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles.

- Budgets are adopted for the General Fund and all Special Revenue Funds.
- 2. Budget appropriations are adopted before the beginning of each fiscal year.
- 3. Both budgeted and actual financial results cannot incur a deficit (including an available un-reserved surplus).
- 4. Amendments to the budget are made prior to over expenditures and before the fiscal year end.
- 5. Budgetary control is exercised at the activity level. The clerk is authorized to transfer budgeted amounts between line items within an activity; however, any revisions that alter the total expenditures of an activity require the approval of the Township board.

The Township does not use encumbrances. Budget appropriations are considered to be spent when goods are received or services rendered.

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 3 – DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91 authorizes the Township to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office located in Michigan. Local units are allowed to invest in bonds, securities and other obligations of the United States, or any agency or instrumentality of the United States. Also, United States government or federal agency obligations; reverse repurchase agreements, bankers acceptance of United States Banks, commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase, obligations of the State of Michigan or any of its political subdivisions, which are rated as investment grade, and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Township Board has authorized cash and cash equivalents to be in federally insured depository institutions. These cash accounts can be checking, savings, money markets, or certificates of deposit with original maturities of three months or less. Additionally, the Township Board specifically authorizes each depository institution.

At March 31, 2008, all cash and cash equivalents were on deposit with federally insured depository institutions. The bank balance was \$136,597 as of March 31, 2008, \$100,000 of which was covered by federal depository insurance and \$36,597 was uninsured and unsecured.

NOTE 4 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

Michigan Statutes provides that a Township shall not incur expenditures in excess of the amount appropriated.

The unfavorable variances as shown on the Budgetary Comparison Schedules for the General Fund and Fire Fund are not considered material violations as described in Michigan Statute due to the conditions and events that gave rise to these variances and the adequacy of the budgetary system.

NOTE 5 – RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended March 31, 2008, the Township carried commercial insurance to cover all risks of losses. The Township had no settled claims resulting from these risks that exceeded their commercial coverage in any of the past three fiscal years.

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 6 – CAPITAL ASSETS

Capital assets activity of the primary government for the current year is as follows:

	Balance			Balance
	04-01-07	Additions	Reductions	03-31-08
Land	\$ 1,070	\$ -	\$ -	\$ 1,070
Buildings and improvements	58,668	46,800	-	105,468
Equipment	31,433	3,822		35,255
Total depreciable assets	91,171	50,622	-	141,793
Less accumulated depreciation	(56,623)	(4,029)		(60,652)
Capital assets, net	<u>\$ 34,548</u>	\$ 46,593	<u>\$</u>	<u>\$ 81,141</u>

Depreciation Expense - Governmental Activities:

General Government \$ 4,029

NOTE 7 - INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables as of March 31, 2008 are as follows:

	Due From	Due to
	Other	Other
	Funds	Funds
General fund		
Tax collection fund	\$ 48,972	\$ -
Tax collection fund		
General fund		48,972
Totals	<u>\$ 48,972</u>	\$ 48,972

Lake County, Michigan Notes to Financial Statements March 31, 2008

NOTE 8 -RESERVED FUND BALANCE

In compliance with generally accepted accounting principles and to meet certain legal requirements, the Township has reserved fund balance in the amount of \$1,527 for Telecommunications right of way.

NOTE 9 – JOINT FIRE DISTRICT

The township is member of the Sauble-Elk-Eden Fire Department. The Fire Department is a joint venture of Sauble, Elk, and Eden Townships. The department provides fire protection for the member townships. The department is funded by property taxes levied by the townships. The following financial information was taken from the Fire Department's audited financial statements as of March 31, 2008

Total assets	\$ 205,598
Fund balance - unreserved	205,598
Total receipts	167,441
Total disbursements	230,784
Other financing sources (uses)	28,937
Net increase (decrease) in fund balance	(34,406)

Additional financial information can be obtained by contacting the Sauble-Elk-Eden Fire Department.

Required Supplementary Information 20

Budgetary Comparison Schedule General Fund Year Ended March 31, 2008

	Budgeted Amounts Original Final					Actual	Variance with Final Positive (Negative)	
Revenues								
Taxes	\$	61,385	S	61,385	S	61,721	\$	336
State sources	•	25,723	•	25,723		25,938	•	215
Charges for services		100		100		1,600		1,500
Interest		130		130		1,487		1,357
Other		2,362		2,362		2,123		(239)
Total revenues		89,700		89,700		92,869		3,169
Total levelides	_	00,100	_	00,100	_	02,000	_	0,100
Evnandituras								
Expenditures General government								
Township Board		20,000		20,000		15,978		4,022
•		9,000		9,000		7,536		1,464
Supervisor Assessor		9,000		9,000		5,897		3,103
		10,000		10,000		9,366		634
Clerk		1,000		1,000		964		36
Board of review		,		16,000		15,787		213
Treasurer		16,000		,		633		3,367
Elections		4,000		4,000				•
Building and grounds		63,500		63,500		62,619		881
Cemetery		8,000		8,000		5,724		2,276
Public safety		4 500		4 500		4 000		200
Public works		1,500		1,500		1,292		208
Parks and recreation		1,000	_	1,000	_	124	_	876
Total expenditures	_	143,000	_	143,000	_	125,920	_	17,080
Excess of revenues over (under) expenditures	\$	(53,300)	\$_	(53,300)		(33,051)	<u>\$</u>	20,249
Fund balance-beginning of year					_	161,948		
Fund balance-end of year					<u>\$</u>	128,897		

Budgetary Comparison Schedule Fire Fund Year Ended March 31, 2008

		Budgeted Original	d Amounts Final		- Actual		Variance with Final Positive (Negative)	
Revenues						_		
Taxes	\$	32,000	\$	32,000	\$	33,661	\$	1,661
Expenditures Public safety	_	32,000	_	32,000	_	33,661	_	(1,661)
Excess of revenues over (under) expenditures	\$_		<u>\$</u>			-	<u>\$</u>	
Fund balance-beginning of year								
Fund balance-end of year					<u>\$</u>			

JAY THIEBAUT, P.C.

222 Howard Street
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To the Members of the Township Board Eden Township Lake County, Michigan

In planning and performing my audit of the financial statements of Eden Township as of and for the year ended March 31, 2008 in accordance with auditing standards generally accepted in the United States of America, I considered its internal control over financial reporting (internal controls) as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the governmental unit's internal control. Accordingly, I do not express an opinion on the effectiveness of the governmental unit's internal control.

My consideration of internal control was the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control that I consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements in a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will note be prevented or detected by the entity's internal control. I consider the following deficiencies to be significant deficiencies in internal control.

- 1. Lack of segregation of duties.
- 2. Lack of controls to produce GAAP financial statements.

This communication is intended solely for the information and use of the Township Board and the Department of Treasury, Local Audit Division of the State of Michigan and is not intended to be and should not be used by anyone other than these specified parties.

Jay Thiebaut, P.C.

Certified Public Accountant

September 25, 2008